



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

MEMO

To: City Council, City Manager
From: Jolene E. Nelson, City Clerk
Date: January 8, 2010
Subject: Designation of Official Posting Site

Recommendation

Staff recommends designation of the bulletin board in the south window at City Hall as the official site for posting meeting notices in 2010.

Background

State law requires Council to designate an official site for posting meeting notices. For the past couple of years, the official site has been the south window at City Hall. This seems to work well, since we see many citizens stopping on the sidewalk outside the window to check the notice board. During 2009, we have also posted meeting notices on the bulletin board in the lobby at City Hall, at the Recreation Center, and on the City's website. These, however, were not designated as "official" sites for 2009.

Cost

There is no cost to the City to designate an official posting site.

Action to be Taken if Approved

Notices of all City meetings will continue to be posted in the south window at City Hall as the City's official posting site.

Suggested Motion

I move to designate the south window at City Hall as the official site for posting notices of City meetings in 2010.